



**Nursing Care Quality Assurance Commission  
Continuing Competency Sub-Committee Meeting**

March 27, 2006  
7:00 pm – 9:00 pm  
Department of Health  
310 SE Israel Rd – Tumwater Washington  
Telephone Conference held in Point Plaza East - Room 131

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**Minutes**

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**Members:**

Todd Herzog, Chair; William J Hagens, Public Member; Cheryl Payseno, Pro-tem Member; Diane Saunders, Nurse Administrator; Judy Personett, Nurse Administrator; Marianne Williams, Advanced Practice Member

**Call to order/Roll call**

Meeting was called to order at 7:05 pm

Members present. Todd Herzog; Cheryl Payseno; and Marianne Williams.

DOH staff present: Chuck Cumiskey, Nursing Practice Manager; Usrah Claar-Rice, Nursing Education Manager; and Diana Casler, Secretary.

Guest present: Joan Garner, WSNA and Lois Hoyle, NW ONE

**Approval of Minutes**

M/S/C<sup>1</sup> February 16, 2006 minutes were approved as submitted

**Old Business**

The members discussed modifications, defined goals, and developed timeframes to meet the objectives of the strategic plan for the next three months.

Prior to the next meeting, staff will provide the members with a comprehensive list of key nursing stakeholders that will be used to develop an advisory committee.

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<sup>1</sup> M/S/C = Motion/Seconded/Carried

On or before April 24th, the members will provide staff a *draft* of their portfolio and at least three talking points (points might include: risk of public disclosure, return on investment/cost, value, cultural shift, legislative, medical errors or anything that may be of benefit &/or issues that might be anticipated as a mitigating risk).

Agenda items for the next meeting: Finalize portfolio format, talking items, and the list of key stakeholders to be presented at the July Commission meeting.

**New business**

Staff provided members a Report on the National Council State Boards of Nursing midyear meeting and other informational materials for their review.

**Meetings were set for:**

Tuesday, May 2, 2006 (7 – 9 pm)

Tuesday, May 30, 2006 (7 – 9 pm)

Thursday, July 6, 2006 (7 – 9 pm)

The meeting adjourned at 8:40 pm.